

**SCHEME OF SUB-DELEGATION
Growth, Environment and Transport**

Corporate Director: Barbara Cooper

To: Head of Service - Libraries, Registration and Archives

The principles of the operation of this Scheme of Sub-Delegation are set out in Appendix A. Sub-Delegations are categorised as General and Specific delegations below.

1) GENERAL DELEGATIONS

See Appendix B for a summary of the general powers which have been delegated to Officers. These delegations cover Finance, Risk Management and Internal Control, Information Management, Employees, Health & Safety and External Arrangements.

These delegations are in respect of the following services:

- Libraries
- Registration
- Archives

2) SPECIFIC DELEGATIONS

In accordance with the provisions of the Constitution of Kent County Council, I authorise the Head of service for Libraries, Registration and Archives to undertake the following:

1) Functions delegated to me by the Council

Those powers which have been delegated to me by the Council in Appendix 2 Part 3 of the Constitution of Kent County Council, namely:

Functions Relating to Libraries, Registration and Archives		
H. Other Functions		
FUNCTION	PROVISION OF ACT OR STATUTORY INSTRUMENT	RESPONSIBILITY/DECISION MAKER
7. Power to appoint staff or place them at the disposal of other authorities	Sections 112 and 113 of the Local Government Act 1972	<u>Senior Managers</u> - Personnel Committee or Member Appointment Panel (Sub Committee) <u>Other officers</u> – Senior Managers
19. The appointment (and the revocation of any such appointment) of an individual: (a) to any office other than an office in which he is employed by the authority (b) to any body other than: (i) the authority (ii) a joint committee of two		All Senior Officers except when the appointment needs to be made by the Leader in connection with the delegation by him of his functions, the list of those appointments to be agreed from time to time by the Selection & Member Services Committee

Functions Relating to Libraries, Registration and Archives		
H. Other Functions		
FUNCTION	PROVISION OF ACT OR STATUTORY INSTRUMENT	RESPONSIBILITY/DECISION MAKER
or more authorities (c) to any committee or sub-committee of such a body		
20. Any function under a local Act		All Senior Officers

2) Functions delegated to me by the Leader and Cabinet

Those functions delegated to me by the Leader in Appendix 2 Part 4 of the Constitution of Kent County Council through the Executive Scheme of Delegation.

- To exercise the relevant functions of the Cabinet Member for Community and Regulatory Services in relation to his portfolio.

Signed:



Date: 15/02/19

Name: James Pearson

Title: Head of Libraries, Registration and Archives (Interim)

Signed:



Date: 26/2/19

Name: Barbara Cooper

Title: Corporate Director of Growth, Environment and Transport

Lodged with the Monitoring Officer:

Date: